

Provider Relief Fund

Reporting Period 2 (RP2)

Providers who received one or more PRF payments exceeding \$10,000, in the aggregate, during the second Payment Received Period (July 1, 2020 to December 31, 2020) must report on how these funds were used by March 31, 2022 in the PRF Reporting Portal. Payments received during this period must have been expended by December 31, 2021.

New PRF Reporting Portal users must first register in the [PRF Reporting Portal](#) (if not yet completed). If a Reporting Entity has previously reported, they may log into the Portal with their existing username, TIN, and password.

What's New in RP2

Reporting Portal Updates

- If applicable, the Portal will auto-populate previously entered data in certain fields. Providers can edit and update any auto-populated fields. If changes are made to prepopulated data, once saved, the Portal cannot revert data back in case of error, and information must be manually re-entered.
- Users can change the contact information associated with their Portal account between reporting periods.
- The Period of Availability for RP2 payments overlaps with payments received in RP1. Therefore, providers will need to show how payments were applied to expenses and lost revenues from Q1 2020 through Q4 of 2021. The expenses and lost revenues for Q3 2021 and Q4 2021 must not be duplicative of those included in the RP1 report for Q1 2020 through Q2 2021.
- Guides for [Registration](#) and [Report Submissions](#).

Lost Revenues

- Returning Reporting Entities may change the methodology for calculating lost revenues, but must then use the new methodology to calculate lost revenues for the entire RP2 Period of Availability.
- Returning Reporting Entities may change the previously reported financial information as part of the lost revenues calculation *if there was a change to their patient care revenue since the RP1 report was filed*. If changes are made to previously submitted data providers are required to write a justification for the change.
- For providers who reported in RP1, the Portal will calculate remaining unused lost revenues that can be reimbursed by PRF payments received during future payment periods.
- For more details refer to the [Lost Revenues Guide – Reporting Period 2](#)

Nursing Home Infection Control (NHIC) Distribution

- The NHIC Distribution includes Quality Incentive Payment (QIP) Program payments which cannot be used to reimburse lost revenues. NHIC payments may only be used for infection control expenses.
- NHIC payments are a component of a Targeted Distribution and thus the original recipient of the NHIC payment is always the Reporting Entity.
- The Portal includes a separate expense worksheet for NHIC payments. These payments have a more limited use of funds, and must be reported separately from all General/Targeted Distribution payments. Expenses not reimbursed by NHIC payments should not be reported on the NHIC expense worksheet.
- The total reportable NHIC payment amount includes the total dollar value of the NHIC payments received during the corresponding Payment Received Period plus the interest earned on those payments.

Provider Support Line

(866) 569-3522 for TTY dial 711
 8 a.m. to 10 p.m. CT
 Monday through Friday

[Reporting and Auditing Webpage](#)

[PRF Reporting Portal](#)

[Nursing Home Infection Control Webpage](#)

[Reporting Resources](#)